

BYLAWS OF THE WASHINGTON COUNTY 4-H HORSE COUNCIL

ARTICLE I-NAME, OBJECTIVES AND POLICIES

- I The name of this organization shall be: Washington County 4-H Horse Council
- II The objectives of the Washington County 4-H Horse Council shall be:
 - 1. To serve as an executive and decision-making body on behalf of the 4-H horse clubs in Washington County.
 - 2. To organize and promote countywide horse shows and activities.
 - 3. To educate 4-H members in the care, training and use of their horses, provide leadership opportunities and training, and to aid in improving skills and enhancing the abilities of 4-H members and leaders.
 - 4. To set policy and arbitrate disputes on county matters.
 - 5. To represent Washington County at State and Regional 4-H Horse Council meetings.
- III The basic policies of the Washington County 4-H Horse Council are:
 - 1. To provide services to all persons regardless of race, sex, color, religion, national origin or handicap residing in Washington County.
 - 2. To cooperate with other organizations to support the 4-H program, but persons representing this organization in such matters shall make no commitments that bind the Horse Council without first bringing the commitment to the Horse Council for approval.
 - 3. To conduct shows and clinics according to the State 4-H rules and regulations but reserves the right to make changes they deem beneficial to Washington County.

ARTICLE II-MEMBERSHIP, RESPONSIBILITY AND VOTING PRIVILEGES

- I Membership:
 - 1. Membership on the Washington County 4-H Horse Council shall consist of two (2) representatives from each club in Washington County with more than ten (10) members. Clubs with fewer than ten (10) members shall have one representative.
 - 2. Council members may be selected as each club deems best. Council members may be leaders or parents of horse club members.
 - 3. The USU Extension Agent over the 4-H Horse Program is a permanent member of the Horse Council and may override decisions by the Horse Council, which are not in harmony with the State 4-H Rules and Regulations.
 - 4. The President shall not count as a representative from their club.
- II Responsibilities:
 - 1. Members of the Horse Council will attend all Horse Council meetings. If unable to attend, they shall send their proxy or replacement.
 - 2. Members of the Horse Council will act as liaisons to their individual clubs and convey all pertinent information to members of their clubs in a timely manner.
 - 3. At horse shows, the Council will:
 - a. Be responsible for enforcing state and county rules.
 - b. Participate and physically help the show committee at horse shows, and actively encourage parents to help also.
 - c. Coordinate state individual and team shows with region members as needed.
 - d. Members of the Horse Council will approve/vote for year end awards.

- III Voting:
 - 1. Each member of the Horse Council shall have one vote.
 - 2. The President of the Horse Council shall vote only when needed to break a tie.
 - 3. A quorum (2/3 of the Council) must be present for motions to be passed.
 - a. A simple majority is required for most motions to pass.
 - 4. Changes in Horse Show rules require a two-thirds (2/3) majority vote to pass.

ARTICLE III-OFFICERS

- I Officers of the Horse Council are: President, President Elect, Vice President of Shows, Vice President of Fundraising/Sponsorship/Awards, Vice President of Judging and Rules, Vice President of Academics/Training, Secretary/Treasurer.
- II The Term of office shall be one year.
 - 1. Officers shall hold office until their successors have been duly elected.
- III The duties of the officers shall be as follows:
 - A. **President:**
 - 1. The President shall be the executive officer of the Washington County Horse Council, preside over all meetings of the Horse Council, designate committees, appoint members, conduct business as approved by the members or in the best interest of the Washington County Horse Council within the scope of the bylaws and carry out various other duties as required.
 - 2. The president ensure that the Horse Council reflects positively and progressively upon the 4-H Program. President shall remain neutral on all issues to come before the council, may not initiate a motion and may only vote in a tie-breaking situation.
 - 3. The President shall enforce eligibility of participants at 4-H Horse Shows.
 - 4. The President shall enforce all disqualifications at 4-H Horse Shows.
 - 5. The President shall preside over the grievance committee.
 - B. **President Elect:**
 - 1. Assume President's responsibilities in their absence.
 - 2. Assist President as requested.
 - 3. Prepare to act as President the following year.
 - C. **Vice Presidents:**
 - Vice President Chairperson of Shows**
 - 1. Organize volunteers for shows as needed.
 - 2. Make sure patterns and equipment are set up properly before shows i.e., timers, poles, cones, measuring tape, etc.
 - 3. Help host region show every three (3) years.
 - 4. Clear all information for county horse shows with the Horse Council.
 - Vice President Chairperson of Fund Raising/Sponsorship/Awards**
 - 1. Organize countywide fundraising activities.
 - 2. Solicit Sponsorships from the community.
 - 3. Purchase year-end awards, after approval from the Horse Council.
 - Vice President Chairperson of Judging/Rules**
 - 1. Identify a list of worthy candidates for judging 4-H Horse Shows.
 - 2. Provide Judges for 4-H Horse Shows, approved by the Horse Council.
 - 3. Provide Training and Instructions for Judges before the show.
 - Vice President Chairperson of Academics/Training**
 - 1. Work with Extension Agent to gather resources for the State Contests Horse Bowl Contest.

2. If wanted, organize an adult horse club leader leadership seminar.
 3. If needed, organize educational clinics and activities.
- D. Secretary/Treasurer:**
1. The secretary shall keep the minutes at all official meetings, notify Horse Council members of meetings and take charge of all documents related to the bylaws -to be coordinated with Extension Office.
 2. The secretary shall compile and keep any other records required for the Horse Council.
 3. The secretary shall report on the financial transactions since the last meeting.

ARTICLE IV-MEETINGS

- I Horse Council Meetings:**
1. Horse Council meetings shall be held at a time and a place to be designated by the president.
 2. Horse Council meetings shall be held quarterly or as often as needed during the course of the year or as requested by any member of the Horse Council.
 3. The purpose of the Horse Council meeting will be primarily business.
 4. A quorum shall consist of 2/3 of the Horse Council members. (1 per club, 2 if club with more than 10 members). In a situation where there is an emergency and there is not a quorum in attendance, the president may declare a quorum if no member present dissents.
 - a. Emergency decisions are subject to review by a full quorum at the next scheduled Horse Council Meeting.
 5. The agenda for the Horse Council meetings will be:
 1. Call to order by the presiding officer
 2. Introduction of new members or guest present
 3. Approval of prior meeting's minutes
 4. Committee status reports, if any
 5. Old business, if any
 6. New business, if any
 7. Adjourn
 6. All Horse Council Meetings shall be governed by Robert's Rules of Order.
 7. All Horse Council Meetings are open to all members of the 4-H program. They are welcome to address to Horse Council (with a prior request to be on the agenda), file complaints, or simply attend and listen.

ARTICLE V-MISCELLANEOUS

- I Complaints against 4-H members:**
1. If a formal written complaint is made against a Washington County 4-H Horse member or Horse Council Member, the Horse Council shall decide if any action should be taken against such person. If action is necessary, the type of action to be taken may range from temporary to permanent suspension from activity and membership in the Horse Program or the Horse Council. All complaints, verbal or written, must be received with a \$25.00 check written to, Washington County 4-H Horse Council.
- II Code of Conduct/Waiver of Liability**
1. A code of conduct and waiver of liability will be signed by all individuals participating (leaders, youth, parents) in 4-H horse activities.