

COVER LETTER

The cover letter should be a narrative to accompany the resume. When applying for different 4-H contests, leadership roles, etc., the cover letter should be tailored to the requirements of the application. Each application must have the outlined responsibilities posted, similar to a job application. Rubric should be tailored to specific responsibilities/objectives.
 MAXIMUM ONE PAGE.

BLUE: 75-100PTS **RED: 60-75**PTS **WHITE: 0-60**PTS **COVER LETTER TOTAL:** _____

* Blue Ribbon indicates judge would interview candidate for employment.

CONTENT	OBJECTIVE 1: What personal growth have you experienced this year?	OBJECTIVE 2: What does 4-H mean to you?	OBJECTIVE 3: What goals do you have based on your 4-H experience?	OBJECTIVE 4: How has 4-H prepared you for the future?	OVERALL Clear formatting. Correct punctuation and grammar. Contact information is clearly listed.	TOTAL
POINTS	/20	/20	/20	/20	/20	/100
JUDGE'S COMMENTS						