

Utah 4-H SHOOTING SPORTS CLUB RISK MANAGEMENT PLAN

(Form B)

Date _____

(Discretion of County 4-H Coordinator)

Club Shooting Sports discipline(s): Archery ____ Hunting Skills ____ Muzzleloading ____ Rifle ____

Shotgun ____ Western Heritage Program ____

Club name: _____

Primary 4-H Level 1 Shooting Sports Leader: _____

Assistant Leader: _____ Assistant Leader: _____

Assistant Leader: _____ Assistant Leader: _____

The 4-H Shooting Sports Club Risk Management Plan Worksheet is based on information provided in the 4-H Shooting Sports Leader Policies and Procedures Manual and supplemental handouts. The completed plan should be reviewed annually by the club leaders, parents, and members.

Equipment Log

A log will be kept of the firearms, archery equipment, and supporting materials (Form D). The log will include: USU Barcode, description, make, model, serial number, custodian and storage location.

Supervision

All 4-H Shooting Sports activities will be organized and conducted with at least one 4-H Level 1 Shooting Sports Leader present.

Records

1. Only enrolled 4-H members 8 yrs old & in 3rd grade – 12th grades will participate in this club.
2. The Utah 4-H Shooting Sports Youth Participation Record or equivalent will be used to ensure that youth do not participate in live fire until they have completed:
 - a. 4-H Member Enrollment in a Shooting Sports Club including waivers and Code of Conduct Form
 - b. Safe firearm handling lessons which shall consist of Hunter Education Course or approved equivalent.



Emergency Phone Numbers

Ambulance _____

Fire _____ Sheriff _____

Poison Control Center _____ Emergency Room _____

Urgency Care Center _____

Person responsible to call _____

Notes: _____

County 4-H faulty: (If County 4-H Coordinator is not available)

State Coordinator: **Brandi Reber (435) 201-0423**

The parent(s) of the youth(s) involved will be contacted by:

(Name) (Phone)

(Phone)

(Phone)

Contact Immediately

(Name)

First-Aid

1. It is advisable to have one person with current 1st Aid and CPR certifications present at all club activities.
2. A first-aid kit will be present at all club activities. Contact your Red Cross for information on what to include in the kit.
3. The first aid kit will be checked for supplies and re-stocked as needed at each club activity.

Safety Equipment

1. Eye and ear protection will be worn by all participants, leaders and observers whenever there is live fire of powder, rim fire or center fire propelled ammunition.
2. Air rifle participants, leaders and observes will wear eye protection when there is live fire.
3. Archery participants, leaders and observers may be required to wear eye and ear protection when the archery range is located near to a gun range when there is live fire.

Minimization of Lead Exposure

No persons will eat or drink until washing hands after being on the range. If water is not available leaders will provide anti-bacterial moist towelettes, water-less soap, or similar product for wiping hands once shooting has concluded.

Additional Health and Safety Notes Specific to Our Program or Site

Property Use

Written permission has been secured to use the (name/address) _____

_____ for meetings and live fire exercises of this 4-H club. Responsibility for the following items has been determined:

1. Drinking water
2. Evacuation of the site in an emergency
3. Fire extinguisher(s)
4. Garbage collection and removal
5. Toilet facilities and maintenance
6. Telephone/ Emergency communications
7. Back up communications
8. Utility (electricity, gas, water, telephone, sewage) Emergency shutdown locations and procedures

Site Hazards

A safety inspection of the range will be completed before the club meets for the first time each year and throughout the year as needed. Safety procedures (signage, berms, and safety lines) will be reviewed with the site owner. All hazards, both natural and man-made, will be identified and eliminated or reduced.

Transportation

Club leaders and parents will follow county and state guidelines when volunteers provide transportation to 4-H club members as part of a 4-H club activity.

Missing Persons

In the event that a person(s) becomes missing from an activity the following minimum steps will be taken

1. Determine number of people missing. Make note of the time.
2. Question those who saw person(s) last, were they alone or with someone?
3. A team of two people will search the immediate area.
4. Notify law enforcement officials.
5. Notify county 4-H Coordinator.
6. Notify the parent(s) of the youth(s) involved.
7. While the search is taking place, the other youth and parents will remain as a group at the site or return home at the direction of the county 4-H Coordinator or law enforcement officials.



Weather and Environmental Affecting Program Activities

When the temperature goes above _____ degrees, activities will be changed as follows:

When the temperature goes below _____ degrees, activities will be changed as follows:

Additional weather or environmental conditions (i.e. thunderstorms) may affect program activities in our area and how the activities are carried out.

Disaster Emergencies

These may include, but are not limited to, fire, explosion, lightning, windstorm, flood, landslide, earthquake, car accidents, terrorism, or acts of war. A separate disaster plan will be needed for some situations, while others may be grouped as "Evacuation Emergencies." Each disaster plan must explain how participants will be protected and include specific information on the individual(s) responsible for each action step. Action steps may include the plan for transportation, and the contact of emergency services, the 4-H Faculty and parents.