



February 1st, 2025

Congress enacted the Horse Protection Act (HPA) to end the cruel and inhumane practice of soring horses. The HPA requires horse event management—any person or entity who organizes, controls, administers or is otherwise responsible for organizing, directing, or administering any horse show, horse exhibition, horse sale, or horse auction—to establish and maintain records; submit records, reports, and other information; and permit access to and copying of records.

In order to comply with this law and provide congruity and consistency amongst county, regional, and state level horse program events, Utah 4-H and USU Extension will be adopting the following policies and procedures regarding RECORDS and REPORTING.

Records

- All county and regional horse shows will be set up and managed within our Utah 4-H Zsuite registration system. An approved horse show event template must be used.
- Official event managers will be Utah State University faculty or staff previously appointed and having completed the Utah 4-H Horse Show Records and Reporting Training and Review.
- All exhibitors will upload copies of the following documents with their horse show registration:
 - A current brand inspection or registration papers clearly stating the horse's name, registered name and number (if applicable), identifiable color or markings, legal ownership, and the physical address where the horse is stabled/housed.
 - An official letter from a licensed veterinarian **if** the horse is under veterinarian care or therapeutic treatment allowing for prohibited devices (shoes, wedges, pads, etc.). This letter must include:
 - Horse name and registered name and number if applicable
 - Name, street address, state, zip code, phone number, and **license number** of the veterinarian providing treatment as well as the name, and physical address of the licensed veterinarian's business.
 - A description of the disease, injury, or disorder for which treatment or therapy is given including treatment start date, prescription or specific design and prescription of the treatment plan, and expected length of treatment or estimate when treatment will be discontinued.

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Reporting

Records must be submitted to the APHIS admin via email horseprotection@usda.gov

A minimum of 30 days before the show, the following documents must be submitted to APHIS:

- Utah 4-H Horse Show Records and Reporting Form with the following information:
 - Event Date(s), location, and physical address including street number and zip code.
 - Event Managers name, address, phone number, and email address
 - Anticipated or known number of entries
 - Whether you have requested an APHIS inspector or not
 - A link to the official show book/program
- A copy of the official show book/program if a link is not applicable

At least 15 days before the show, the Utah 4-H Horse Show Form must be re-submitted with any amendments or changes. If there are none, the form must be clearly marked as “no changes”.

As soon after the event or no later than 5 days post-show, the following information must be submitted *if there are any Tennessee Walkers or Racking horses registered*. If these breeds are not present, only the highlighted information below is required.

- **Utah 4-H Post-Show Records and Reporting Form with the following information:**
 - Event date, location, and physical address
 - Event managers name, address, phone number, and email address
 - Names and addresses of each judge or official
- **Final entry information from Zsuite**
 - Event managers will download their event registration with all the required information. Event managers are responsible for making sure registration is complete and compliant with the required information including an uploaded brand inspection or registration document.
- Copies of your show book or program with exhibitor name, horse’s name, and associated back numbers
- Copies of the score sheets with final placings
- Copy of the show book/program or a link to the website where show information is advertised and posted
- **If any exhibitor or horse was disqualified, additional documentation must be provided as to why (rider error, broken rule, or lameness).**

For more information: www.aphis.usda.gov/hpa

