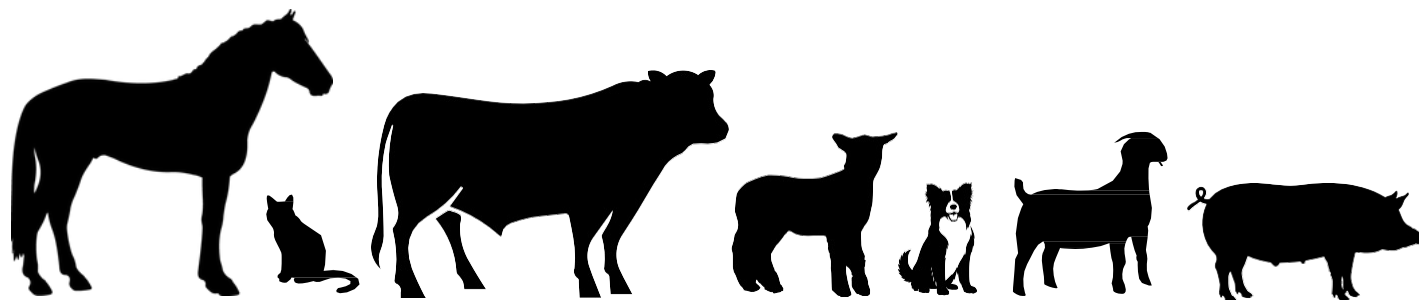
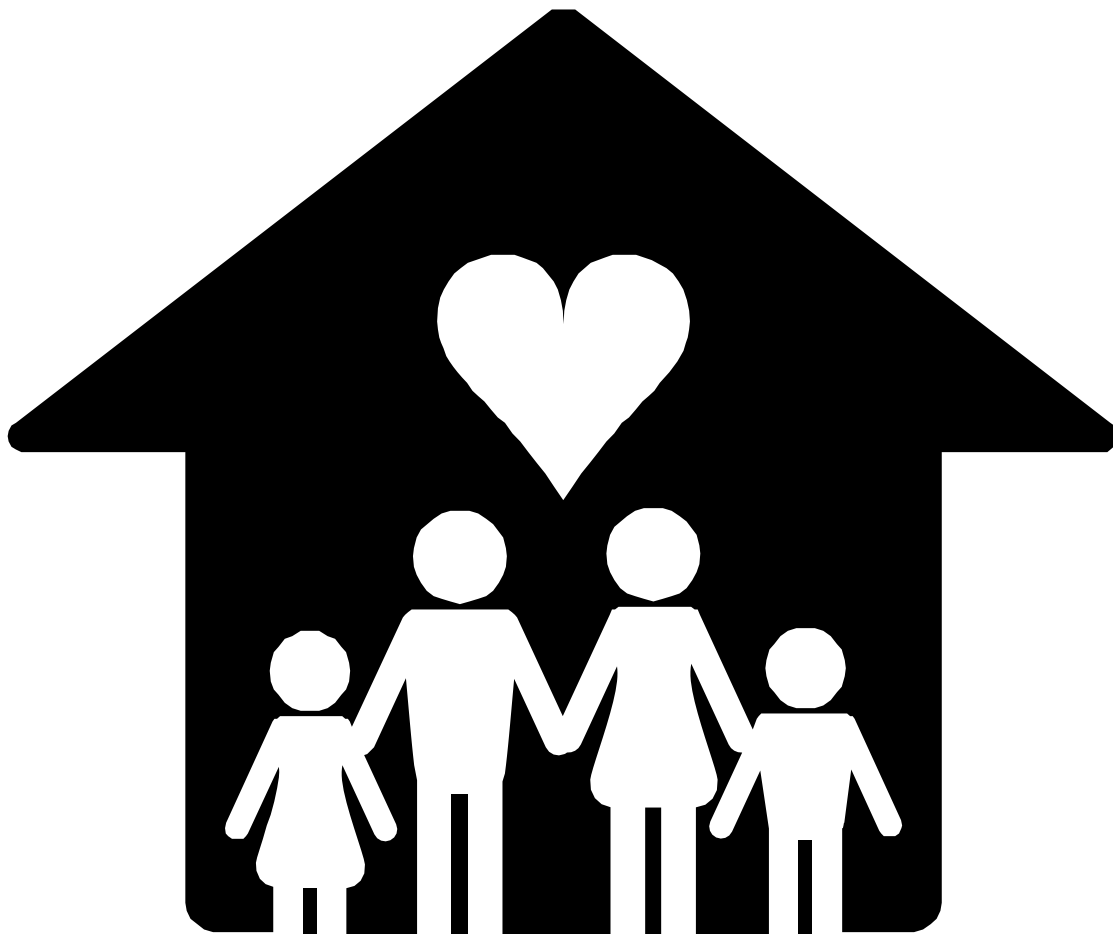


EMERGENCY ACTION PLAN

HOME, FAMILY, PETS, and LIVESTOCK



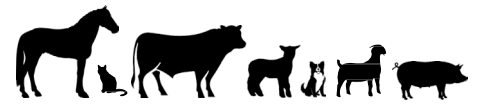
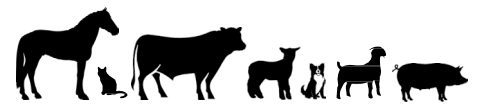


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Emergency Action Plan Introduction

This document is an emergency family action plan designed to help your entire household prepare for emergencies. It aligns with the Youth Emergency Preparedness and Animal Project Safety Program available through Utah State University (USU). It can be taught by FFA teachers, 4-H leaders, Extension faculty/staff, and afterschool program educators. The Emergency Action Plan is intended for youth to bring home, lead their families in completing the sections, and guide them in preparing for and practicing emergency preparedness.

Every person in the family is important and contributes to overall safety. While parents and guardians may focus on immediate needs during a crisis, youth can be important partners in safety when they know the plan. Assigning specific emergency roles and practicing them empowers young family members to step in and help.

Working together to fill out this plan, families create an important document that will help keep every family member, including animals and livestock, safe and secure. This plan helps you to consider essential "what-if" scenarios, such as:

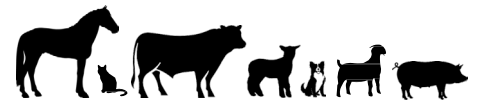
- What if a family member is at work or school when an emergency happens?
- How would you evacuate pets or livestock safely?

By addressing these situations now, you will be better prepared to react quickly and safely later. Being prepared reduces stress and helps create better outcomes for everyone involved. Using the Emergency Action Plan for Family, Home, Livestock, and Pets will help to ensure your family, home, and animals are ready for emergencies. Families should regularly update the plan and practice using it together.



**BE PREPARED
NOT SCARED**





Family Emergency Action Plan Roles

- **Read together:** Review the roles on the following pages as a family. Discuss what each role means and why it's important.
- **Assign roles:** Assign a specific person to each role. You can also assign backup assignments in case someone isn't home during an emergency.
- **Practice:** Walk through different emergency scenarios as a family, such as a fire, a flood, or a winter storm. Have each person perform their role during the practice drill. This helps you identify any weak points in your plan and ensures everyone is prepared to act when it matters most.

Documentation Director

Name:

- Helps to gather important documents.
- Protects documents during an evacuation.

Animal Caretaker (for small livestock and pets)

Name:

- Knows where the animal go-bag is stored.
- Makes sure the go-bag is stocked.
- Helps to secure and comfort animals during an emergency. Prepares animals for evacuation if needed.

Supply Sergeant

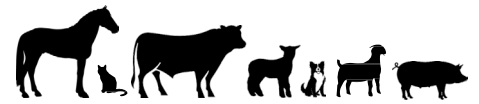
Name:

- Manages human and animal supply kits.
- Creates an inventory list and manages inventory.
- Ensures items such as food, water, and first aid supplies are not expired.

Communications Captain

Name:

- Knows the Emergency Action Plan's location.
- Grabs the Emergency Action Plan during evacuation.
- Is the main point of contact for family members.
- Ensures everyone arrives at the meeting places.



Family Emergency Action Plan Roles, continued

Livestock Evacuation Specialist (for large livestock)

Name:

- Ensures that necessary transportation is available. Knows how to access trailers, trucks, and crates needed for livestock.
- Prepares the animals for transport.

Map Navigator

Name:

- Manages the emergency map and keeps it updated. Knows and understands the map.
- Can locate shut-off valves. Knows the location of important items on map.

Weather Watcher

Name:

- Listens for weather alerts.
- Makes sure the weather alert radio has working batteries.
- Watches the weather alert apps for news.

Home Security Officer

Name:

- Secures the home physically before evacuation.
- Secures all doors, windows, and gates.
- Secures all animal pens, coops, and gates if needed.

Sanitation and Water Manager

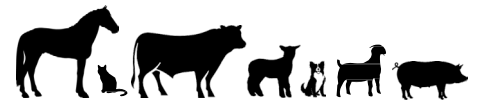
Name:

- Is responsible for ensuring a clean water supply for humans and animals.
- Knows where the backup water is stored.
- Manages hygiene items and waste disposal.

Feed Manager

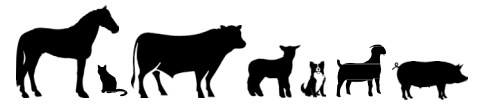
Name:

- Ensures there is feed available for livestock and pets. This includes on-site or at an evacuation site.
- Ensures that the feed is protected from elements and pests.



Emergency Supply List for **Families**

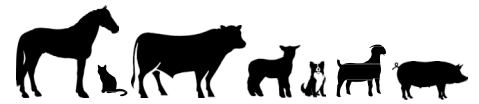
- As a family, review the checklist together.
 - Check off items you already have.
 - Circle what needs to be gathered or purchased.
 - Find a location to store your “go-bags” and other essential emergency items.
-
- Food storage for 7 days for each person.
 - One gallon of water a day per person for 7 days.
 - Supplies for food preparation: manual can opener, pocket knife or small knife, mess kit per person, or plastic utensils, paper plates, and paper towels.
 - National Oceanic and Atmospheric Administration (NOAA) weather alert radio, weather, and emergency apps.
 - Flashlight with batteries or solar lights.
 - First aid kit and first aid instruction manual.
 - Dust mask or respirator, one per person.
 - Sanitation and hygiene items for family: antibacterial wipes, hand sanitizer or soap, garbage bags with plastic ties, feminine items, toothbrushes, toothpaste, and deodorant.
 - Wrench or pliers for utility shutoff.
 - Backup battery pack for charging cell phones or a solar panel, with attachments for charging cell phones or a battery pack.
 - Emergency cash supply.
 - Important documentation.
 - Fire extinguishers for homes, vehicles, and outbuildings.
 - Sandbags and plastic sheeting for flooding.



Emergency Supply List for **Families, continued**

- Infant supplies.
- Blanket or sleeping bag per person.
- Prescription and nonprescription medication.
- Small activities for children, such as games, paper, and pencils.
- 48-hour emergency evacuation go-bags for each member of the household.
- Change of clothes and shoes.

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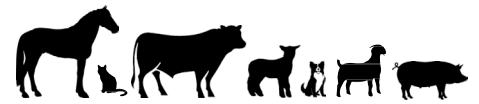


Emergency Supply List for **Pets and Livestock**

- As a family, review the checklist together.
- Check off items you already have.
- Circle what needs to be gathered or purchased.
- Find a location to store your “go-bags” and other essential emergency items.

- Important documents: vet records and vaccination records.
- Prescription and nonprescription medications that are needed for pets and livestock.
- First aid kit for animals and first aid instruction manual.
- Feed for 7 days.
- Feeding items needed: feed scoops, feeders, feed pans or bowls, and buckets.
- 48-hour emergency evacuation go-bags or totes for pets & livestock.
- Sanitation supplies: garbage bags, buckets, shovels, bedding, puppy pad liners, disinfectant.
- Equipment to move pets and livestock safely.
- Weather-proof “In Case of Emergency” signs for pens and gates with contact information.
- Emergency Action Plan with information on pets and livestock, completed with information on identification, supply, and equipment inventory, and feed requirements.

- _____
- _____
- _____
- _____
- _____



Family Emergency Contact Information

Family Member Name:
Home/School/Work:
Address:
Work Contact #:
Cell Contact #:
Birthdate:

Family Member Name:
Home/School/Work:
Address:
Work Contact #:
Cell Contact #:
Birthdate:

Family Member Name:
Home/School/Work:
Address:
Work Contact #:
Cell Contact #:
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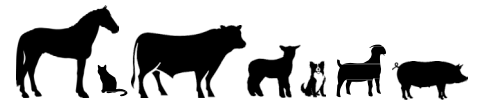
Family Member Name:
Home/School/Work:
Address:
Work Contact #:
Cell Contact #:
Birthdate:



Emergency Contact List

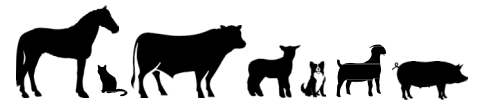
- Fill in all your local emergency contacts.
- Use the blank boxes for any other emergency contact relevant to your area and situation.

Organization Name	Contact Name or Name of Service Provider	Telephone # Or Email/ Website
Police		911
Fire		911
Emergency Search and Rescue		911
Local Nonemergency Dispatch		
Poison Control		800-222-1222 https://www.poisonhelp.org/
Utah Suicide Prevention Hotline		988 https://utahsuicideprevention.org/
Local Animal Shelter		



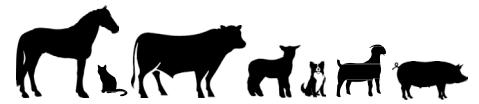
Emergency Contact List, continued

Organization Name	Contact Name or Name of Service Provider	Telephone # Or Email/ Website
Lost and Found Animal Facebook Page		
Local Lost and Found Animal Website		
Faith-Based Organization Emergency Contact		
Local Hospital		
Local Clinic/Doctor's Office		
Local Urgent Care Clinic		
Veterinarian		
Veterinarian Urgent Care Clinic		



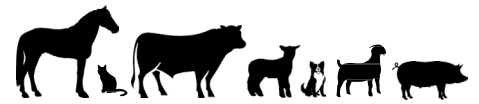
Emergency Contact List, continued

Organization Name	Contact Name or Name of Service Provider	Telephone # Or Email/ Website
Animal Hospital		
Electrician		
Plumbing/Heater Technician		
Local Red Cross Chapter		
County Health Department		
Local Forest Service Office		
Local City Emergency Utilities		
Towing Service		



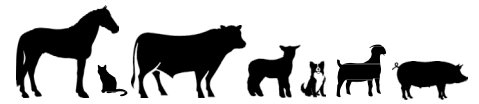
Emergency Contact List, continued

Organization Name	Contact Name or Name of Service Provider	Telephone # Or Email/ Website
Animal Control		
Insurance Agent		
Local Schools		
Daycare		
Work Supervisor		
Friend/Neighbor		
Out-of-Town Medical Clinic		
Out-of-Town Vet Clinic		



Emergency Contact List, continued

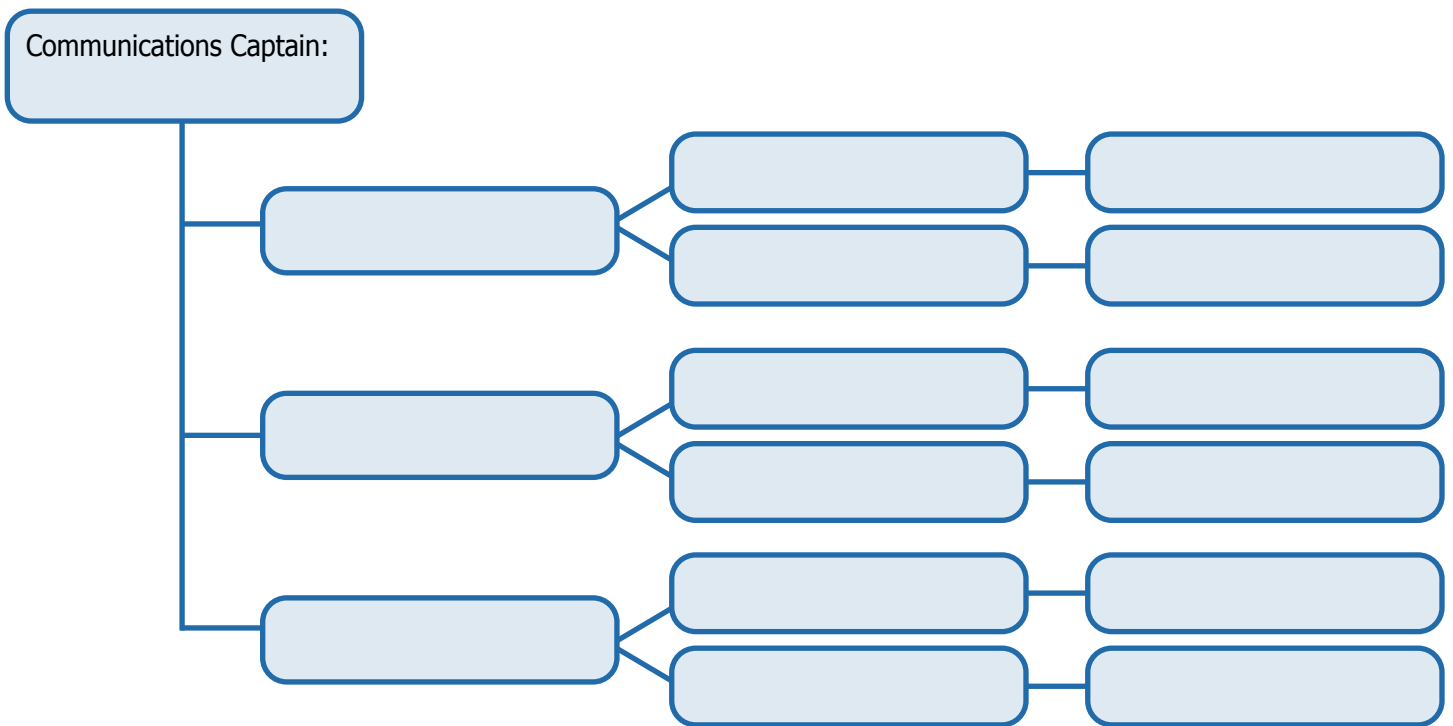
Organization Name	Contact Name or Name of Service Provider	Telephone # Or Email/ Website
Out-of-Town Contact		
Friend/Neighbor		
Family		



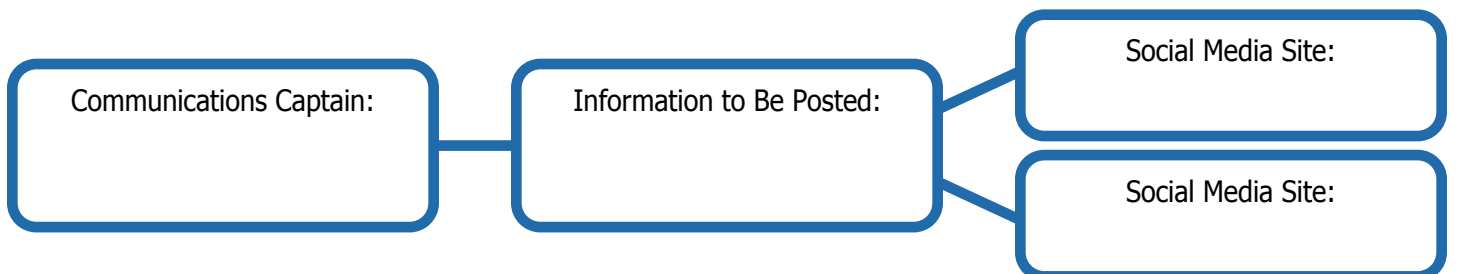
Family Emergency Communication Tree

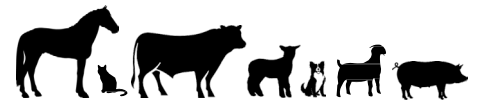
This is a structured plan designed to ensure all family members can check in and share status updates during an emergency efficiently.

- Appoint the communications captain as the primary contact, who then contacts the next row on the communication tree and so on.
- Ensure all family members are included and any other essential contacts.
- Fill out the tree and practice before an emergency.



Social Media Communication Plan





Emergency Meeting Locations

- Record a primary meeting place, both local and out-of-town, where every family member can meet in case of separation or evacuation.
- If you have livestock, make prior arrangements with an alternate landowner or facility for an emergency evacuation location, and record those details below.

Neighborhood Meeting Place

Address:

Contact #:

Out-of-Town Meeting Place

Address:

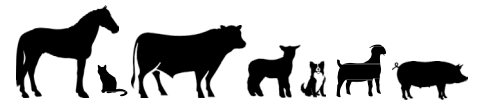
Contact #:

Emergency Livestock Evacuation Meeting Place

Address or GPS Location:

Name of Landowner:

Landowner Contact #:



Livestock Location and Placement Details

- Use this section to record the primary and any secondary locations where your livestock or large animals are housed.
- Note any special instructions needed for responders to safely access or handle the animals.

Primary Livestock Location

Location Type (check one): Home Property Boarding Facility

Address or GPS Coordinates:

Instructions for Access/Locating:

Instructions for Animal Handling:

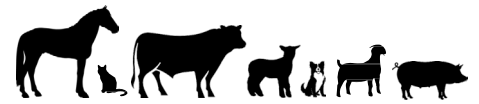
Secondary/Alternate Livestock Location

Location Type (check one): Home Property Boarding Facility

Address or GPS Coordinates:

Instructions for Access/Locating:

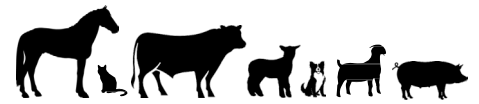
Instructions for Animal Handling:



Family Medical Conditions, Allergies, or Impairments

- Record any medical needs for people in your household.
- This chart will be used to make sure all supplies and medications can be gathered, and any emergency responders can be informed if necessary.

Name	Medical Condition or Allergy	Medication or Equipment	Additional Notes



Pets and Livestock Medical Conditions, Allergies, and Impairments

- Maintain a current record of all pet and livestock medications, medical needs, and special care requirements.
- This record can help anyone care for your animals in an emergency

Animal Identification	Medical Condition and Requirements Needed	Medication Name and Dosage



Feed Requirements for **Pets and Livestock**

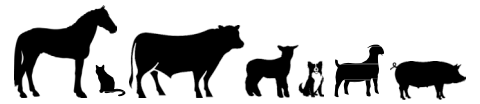
Fill in the charts so your family or others know how to care for your pets or livestock in case of emergency.

Animal Identification and Identifiers

(tag/collar ID/name or microchip)

Name of Feed

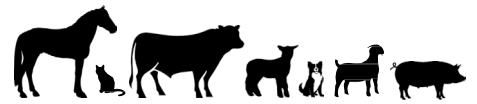
Instructions for Feeding



Animal Identification List

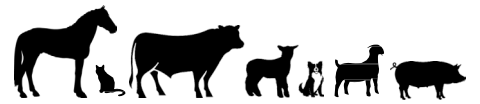
Fill in the charts so that everyone can identify, count, and find all your pets and livestock in an emergency.

Animal Identification	Type of Animal	Location of Animal

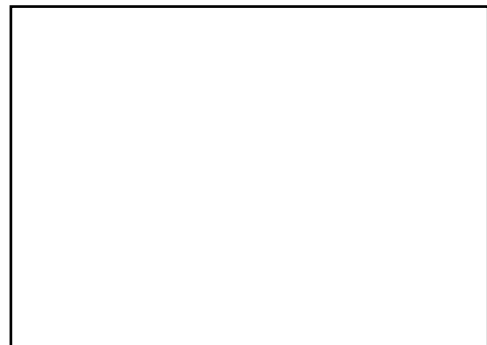
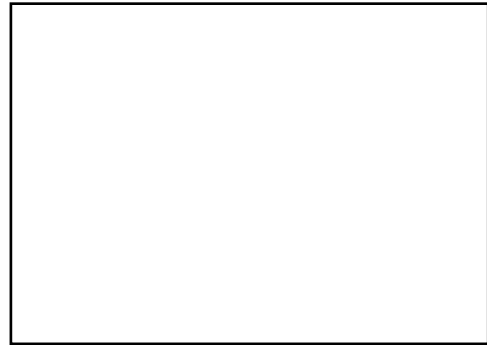
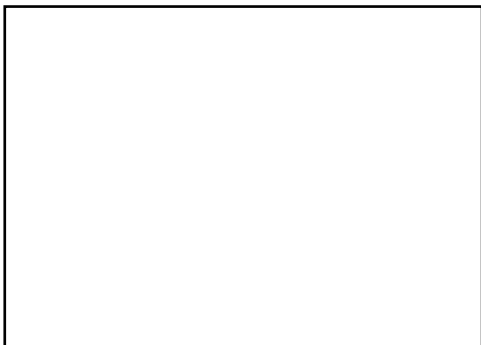
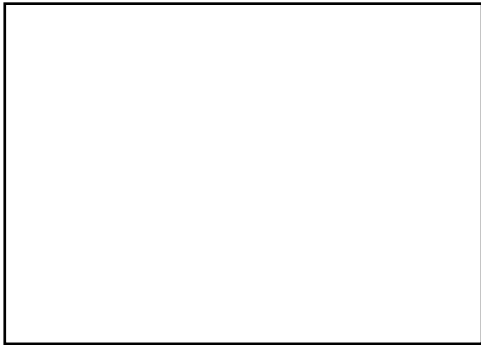


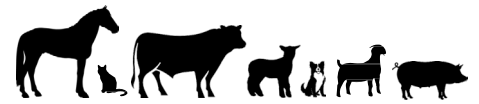
Animal Identification Pictures

Attach or insert pet or livestock photos in the boxes below, with appropriate identifiers listed on the line below the box.



Animal Identification Pictures, continued

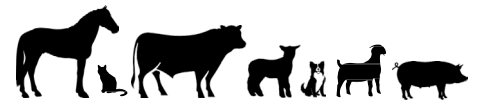




Emergency Equipment Inventory Available

- Use this to keep an inventory of tools, carriers, trailers, fencing, etc., for emergency resources.
- Know where and how much equipment is available to help take care of your family and animals in an emergency.
- Use the blank boxes for anything already not listed that you might need or have.

Equipment Available	How Many Available	Location Stored
Portable Water Tanks/Storage Containers		
Generators		
Small Livestock Carriers		
Pet Carriers		
Water Buckets		
Feeders or Food Dishes		
Feed Storage Containers		



Emergency Equipment Inventory Available, continued

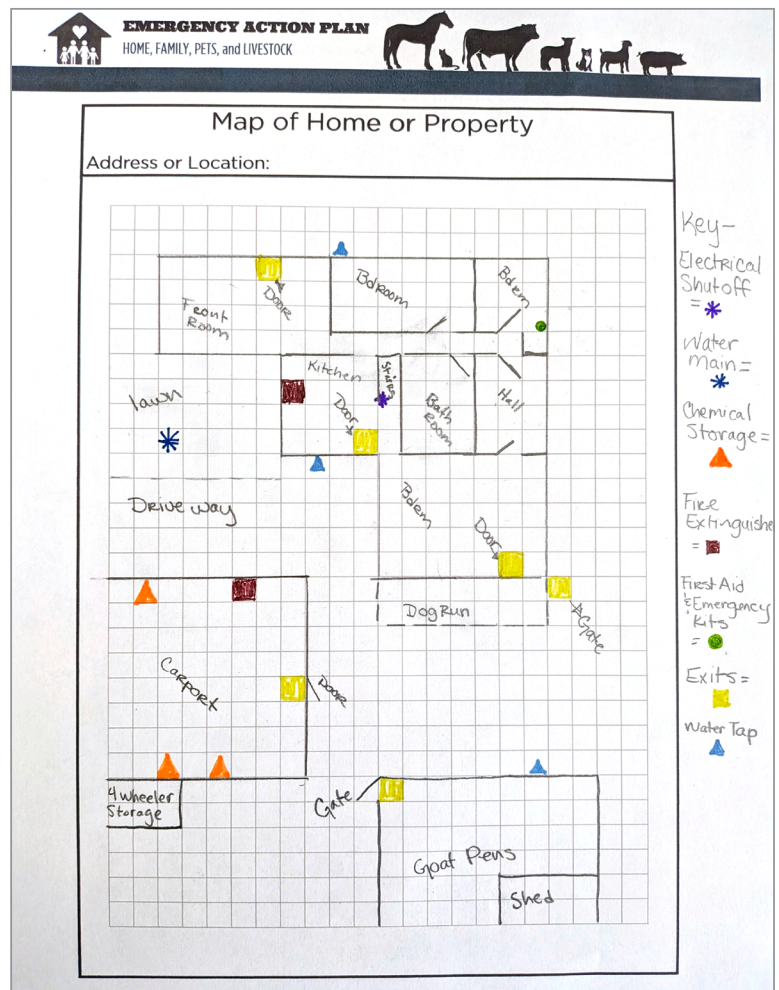
Equipment Available	How Many Available	Location Stored
Leashes		
Lead Ropes		
Halters		
Waste Disposal Containers/Equip.		
Transportation Vehicle		
Portable Fencing, Electric or Wire		
Trailer Truck Stock Box		



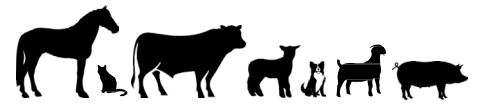
Home, Family, Pets and Livestock Emergency Map

Instructions

- **Step 1: Draw the layout.** Start by drawing a simple map of your house, yard, and where your animals live.
- **Step 2: Mark the essentials.** Now, use symbols or different colors to mark the following important spots on your map.
 - **Emergency supplies:** the location of the human and animal first aid kits.
 - **Go-bags:** where the family's "evacuation kit" (go-bags) for humans and animals is stored.
 - **Fire extinguishers:** mark the spots where fire extinguishers are located.
 - **Utilities:** the main shut-off valves for water, gas, and electricity.
 - **Animal shelters:** the exact location of all animal pens, coops, or shelters.
 - **Water source:** the location of the main water supply for the animals.
 - **Chemical, gas, or propane storage:** mark where any flammable materials are stored
- **Step 3: Show the exit routes.** Use arrows to show the best ways to get out of the house and yard. Draw a line from the house to your outside meeting spot.
- **Step 4: Mark the meeting places.** Mark the location of your family's designated emergency meeting places, both a close one (like a neighbor's yard) and a distant one (like a local park).
- **Step 5: Repeat layout for livestock.** Draw a map of the area where livestock are kept, if separate from a residential dwelling.
- **Step 6: Keep it safe!** Keep this emergency plan in a well-known and safe area in the house.



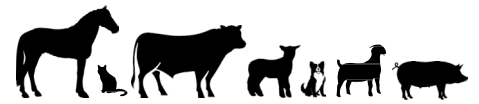
Map Example



Emergency Preparation Practice Log

- Practice mock disaster drills, write down when you practiced, what you practiced, how it went, and what can be improved.
- Document the results and what should be updated and revised.

Date of Practice	Type of Emergency Practice	What Went Well	Needed Improvements or Updates



Emergency Action Plan

Resources and References

Resources

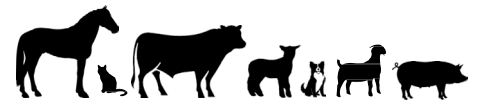
- [Be Ready Utah](https://www.ready.gov/kit) (https://www.ready.gov/kit)
- [Centers for Disease Control \(CDC\)](https://www.cdc.gov/healthy-pets/emergency-preparedness/index.html) (https://www.cdc.gov/healthy-pets/emergency-preparedness/index.html)
- [Northeast Veterinary Clinic](https://nevc.com/patient-education/keep-them-safe/large-animals-and-livestock-in-disasters/) (https://nevc.com/patient-education/keep-them-safe/large-animals-and-livestock-in-disasters/)
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Disclosure

The authors did not use generative AI in creating this content, and it is solely the work of the authors.



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Extension
UtahStateUniversity



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