Morgan County 4-H Livestock Enrollment Process

Part 1:

1. Go to 4h.zsuite.org
2. If you are new to 4-H click "Sign Up"
   a. Select Utah for the state
   b. Select Morgan for the county
   c. Enter desired email address
   d. Create a password
   e. Click on the "Let's Go" button
   f. Enter House hold name and mailing address then click "Let's Go" button again
   g. Your family account has now been created.
   h. Next you will add each youth and/or volunteer profiles
   i. Once all members and volunteers have been added, add your payment information.

Here is a link to a tutorial video: https://extension.usu.edu/utah4h/zsuite. Watch the First Time Enrollment Video.

3. If you had an account in 4-H Online last year click "Sign Up"
   a. Select Utah for the state
   b. Select Morgan for the county
   c. Enter your email address (the one you used when logging into 4-H Online)
   d. Enter desired password (it does not need to be the same as the one used in 4-H Online)
   e. Click on the "Let's Go" button
   f. Enter House hold name and mailing address then click "Let's Go" button again
   g. This will direct you to your family account that has been transferred over to Zsuite.
   h. To enroll youth and/or volunteers select the members name and then hit continue enrollment.
   i. For club select: "Morgan Junior Livestock"
   j. For project select "Animals: Livestock Large (Sheep, Swine, Beef)"
   k. Note: Selecting "Morgan Junior Livestock" for the club and "Animals: Livestock Large (Sheep, Swine, Beef)" for the project, **DOES NOT** enroll youth for the livestock project.
   l. Once all members and volunteers have been added, add your payment information.
4. Enrollment must be paid for before an account is made active.
5. Only after an account is active can you enroll for the livestock project.

Here is a link to a tutorial video: https://extension.usu.edu/utah4h/zsuite. Watch the Returning Members Video.

Part 2:

1. After a youth's enrollment becomes active you log back into Zsuite.
2. Click the "Events" tab located on the left-hand side.
3. Locate the "2022-2023 Morgan County 4-H Livestock Enrollment" event and hit the "Register Now" button.
4. Hit the "Register" button by the youth's name that you want to register and fill out the information.
5. Do this for each youth you want to register for the livestock program.
6. Once all members have been registered for the livestock project, you can submit your payment.