

June 19<sup>th</sup>, 2017

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## Counties Represented

Emery

Davis

Millard

Salt Lake

Tooele

Utah

Washington

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## Changes- Heidi

First off, we have moved over to our new office but our mailing address will be the same for now. It may change in the next week or so but we will let you know. We are now in the east campus office building (which used to be a hotel, or as Kim calls it the 'Bates Motel'.)

Some things I want to cover

1. It is really important that you get your paperwork in on time because when it is late, it really throws off our budget. The new fiscal year for the University starts July 1<sup>st</sup> and the accounts will be closed so everything needs to be turned in by June 30<sup>th</sup> at the latest. Funds that were allocated for the first part of the year will be closed and there will be no way to pay you if your paperwork isn't in. It is also really important to be reflective of the expenditures you have and to turn in mileage. It messes up our budget when they are not recorded accurately, plus you shouldn't be paying out of pocket for things that are in the budget.
2. Talk to either Heidi or Rachel if you need a P card
3. Changes on curriculum: Changes will not be huge, but the structure will be different. The FNS had findings showing that our classes were not showing fidelity to the program. The changes will just allow us to be more structured with outlines and scripts so that we improve the fidelity of our program.

## Google Calendar- LaCee

First off, I would like to thank everyone who has been working hard to keep their calendar up to date. I won't say names, but there are some counties who are not using the calendar at all.

The calendar has a few different purposes:

1. It tells us where all the classes are for marketing purposes
  - a. We need to know where the classes are. Candi promotes your classes in her eatwellutah newsletter, and she needs to be able to tell where everything is. Some of the entries are missing labels such as actual addresses and whether the class is public or closed, so please label everything clearly.
2. It allows us to evaluate:

- a. From the management evaluation, we are required to go visit sites. DWS is also required to visit the sites so Paul will have access to the calendar. We may not necessarily tell you we are coming, but we need to be able to see where each class is.

Jocelin and I will send more instructions and google calendar examples this week.

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## *Social Media Report*

### **Kids Create!- Lea Palmer**

<https://kidscreatesite.wordpress.com>

The Kids Create blog is now going to be run by Lea Palmer with one of our interns helping out for the summer and then Lea will continue indefinitely. It has gotten a little bit of a facelift for summer.

I will be playing around with the exact rhythm I would like with the blog but for right now we are going to have a recipe at the beginning of each week and then fun nutritional lessons on the second part. If you would like resources for kids on a certain topic, email me at [leacaroline123@gmail.com](mailto:leacaroline123@gmail.com) and I will put together a blog post. Suggested topics are always welcome! Over the next few weeks we will have some fun activities and lessons on the different MyPlate components.

Please continue to promote this website to the appropriate audiences.

### **Food \$ense at Home- Tayla Russell**

This summer I am sharing a lot about Farmer's Markets. The Instagram page is also really great. So please follow and share it. It is well done.

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## *County Reports*

### **Box Elder**

Annie has 3 classes in June and 3 classes in July. We will post in the google calendar today. The place we found to teach is a low-income housing place that has a nice clubhouse with a kitchen that we can have all day, so we will have a class in the morning and then again in the afternoon. The challenge is coordinating schedules.

We also have a new NEA. Welcome Ashley Sullivan. She has been helping out with Healthy Family Fun before this.

### **Cache- Casey**

Cache is in a little bit of a transition, so some of our interns in the state office are helping out with the Farmer's Markets and they are busier than ever. They are getting a lot of good feedback about our new cards and posters.

We have also just gotten all the recipes from the old eatwellutah onto the Farmer's Market Templates so you can use those now.

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## Campaign- LaCee

A campaign called Create Better Health is starting next month and the purpose is to promote SNAP-Ed. You will be receiving banners and other marketing items so be ready for those. If any of the banners start acting up, please let me know because I got a warranty on them so we can get them replaced.

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## Next Meeting

### *Next Meeting*

Next Meeting: July 3<sup>rd</sup> at 10:00 am

Counties Reporting: Davis, Duchesne, Emery, Garfield