Statewide Staff Meeting
February 4, 2019

Budgets, Hiring, Supplies, Protocol Manual- Heidi

The main reason that we are over budget is due to NEA’s working more hours than they should be during conference and training months. Please remember that when there are these meetings you are to cut your work hours that week or the next week to not go over your hours.

We will be able to post a few positions in the next few weeks. For those counties with many NEA’s they will be asked to share them with another county.

Handouts are limited. Please give out “Nibbles” of information to your participants and not everything at once. Also, do not store up on handouts in your office. Order only what you need.

Please use the Protocol Manual. It is there for your use please keep it by your desk for easy reference.

Welcome to Casey as the new Assistant Director of Food $ense.

P-Cards, Graduation Gifts- Amanda

Everyone that currently has a P-Card will be getting a new one. You need to activate this new one and shred your old one by March 15th.

For the graduation gifts we have a limited number of shirts in limited sizes. We are switching over to lunch boxes for the graduation gift as we run out of shirts.

To put in an order please go to the following link: https://usu.co1.qualtrics.com/jfe/form/SV_1S6TytZIzurpZR3

End of Create an Active Winter, F$ Champions -- LaCee

The Create an Active Winter (CAW) campaign has officially ended. Thank you for your efforts in this, it went really well. The campaign received an award at Extension Annual Conference.

Please share your Food $ense Champions with me. It would be great to have contact with them and to have them help create and promote our social marketing messages.
Hi! I’m back from maternity leave. Please let me know if you need any help with PEARs or Evaluations.

PSE and Smarter Lunchroom—Casey

PSE entries in PEARs please follow the protocols for putting them in. Also, please put in the environmental scan scores.

For the Smarter Lunchroom Movement put your initial evaluation scores into PEARs. If you are having trouble getting started please reach out and ask for assistance. Also, remember to use the UDOH contacts that were given to you at annual conference. Remember that we are in there to help the lunchroom improve upon what they already have and not to criticize them.

Facebook in PEARs—Jocelin

Facebook is an indirect activity in PEARs. A few NEA’s are having difficulty reporting Facebook in PEARs. I will host a refresher training over Zoom in March. If you would like to join us, please email me, and I’ll include you in the invitation.

County Reviews

Piute—
We are working with a few afterschool activities and in some elementary schools. We are going to give them a Eat healthy challenge. Soon we will be starting work on our community gardens project.

Salt Lake—
We just finished an Odyssey House cooking class. We also just finished up 2 series for parents at Woodrow Wilson School.

Tooele—
Sarah is working with low income participants. She is also teaching boys and girls about youth gardens.

Washington—
We are currently working on programs in three elementary schools.

Wayne—
We did Green Eggs & Ham for our protein lesson during Dr. Seuss Week at the elementary school. We are also preparing for our farmers market season.

Next Meeting

April 1, 2019- Reporting Counties: Beaver, Box Elder, Cache, Carbon, Davis, Emery, Garfield, Iron
Social Media: Eat Well Utah