

Constitution and By-laws of the UTAH ASSOCIATION OF COUNTY AGRICULTURAL AGENTS

CONSTITUTION

Article I – Name

The name of the organization shall be the Utah Association of County Agricultural Agents (UACAA).

Article II – Objectives

The objectives of the Utah Association of County Agricultural Agents shall be to stimulate a feeling of strong fellowship and high morale within Extension, to inspire dignified respect for the office of Extension agent, and foster personal advancement and professional growth of its association members. Association goals are as follows: (Rev 2013)

1. Improve effectiveness of USU Extension.
2. Cooperate with USU Extension administration.
3. Encourage excellence in performance of Extension agents.
4. Advance agriculture and related industries in Utah's economy.
5. Promote cooperation and loyalty among Extension agents.

Article III – Membership

Section I. The membership shall consist of Extension workers who have paid their dues, and have an interest in agriculture and natural resource education in the state.

Section II. Life Membership - a former member of UACAA who has retired or is retiring from the Cooperative Extension Service may apply for life membership. Members who resign prior to retirement may, upon approval of the association, be granted life membership status. (Rev 2013)

Article IV – Officers

Section I. Association officers shall consist of a president, president-elect, secretary, and treasurer. The immediate past president-elect shall be advanced to office of president, and immediate secretary shall be advanced to the office of president-elect at conclusion of the Annual NACAA AM/PIC Conference. (rev 2013)

Section II. A secretary shall be elected by vote of association membership, and balloting will take place at the annual meeting or other association meeting. (Rev 2013)

Section III. The treasurer is appointed for an indefinite period of time by the executive committee which consists of the president, president-elect, secretary and past president. Continuity will allow for orderly management of dues and association expenses. (rev 2013)

Section IV. The duration of each office, except that of treasurer, will be for one year. (Rev 2013)

Article V – Duties of Officers

Section I. The duties of president, president-elect, secretary, treasurer and past president shall be those that are usually invested in such officers. These officers are designated as the Association Executive Committee. They shall be empowered to carry on all Association business between regular meetings. All bills presented to the association shall have the approval of the Executive Committee before being paid. (Rev 2013)

Section II. The Executive Committee shall meet at least quarterly, under the direction of the president.

Article VI – Meetings

The association's annual meeting will be held at Annual Conference time. Other association meetings can be called by the Executive Committee as they desire. The president is empowered to meet with the Executive Committee at any time deemed necessary for the interest of the association. At the discretion of the Executive Committee, a summer meeting will be held for Personal Improvement, to be chaired by the past president.

Article VII – Standing Committees

Section I. The business of the association shall be carried on throughout the year by committee appointments and by the Executive Committee at the beginning of the president's year of service. Committee chairmen will be appointed annually by the Executive Committee at their first Executive Committee meeting following their installation.

Section II. The duties of the chairman of each committee shall be to serve as directing officer for the committee at hand, and to keep the interest of all county agents in mind in fulfilling this duty. Chairmen must be current in payment of dues to both the Utah Association of County Agricultural Agents and the National Association of County Agricultural Agents, at the time of appointment and during tenure in office.

Section III. Standing Committees shall be organized into Councils to mirror the National Association of County Agricultural Agents Council and Committee structure. However, other committees may be created by action of the association. (rev 2013)

Section IV. Duties of all committees shall be developed from action of the association, or by the Executive Committee, as such action is necessary before an annual meeting. Duties of committees will be outlined in accordance with National Association of County Agricultural Agents policies.

Article VIII – Changes in Constitution and By-laws

The Constitution and By-laws of this association may be changed by a two-thirds majority vote of the members present. This will take place at any official meeting of the Utah Association of County Agricultural

Agents, provided that the proposed change has been revised and studied previously by the Executive Committee.