

**BY-LAWS of the  
UTAH ASSOCIATION OF  
COUNTY AGRICULTURAL AGENTS (UACAA)**

1. Dues  
Membership dues shall be assessed annually. Members shall be dropped from the association if dues are not paid by February 15<sup>th</sup> of the current membership year. Dues are to be paid by January 1 of each year. The membership year is January 1 to December 31, inclusive.
2. Financial Assessment  
A special Financial Assessment may be made by a majority vote of the association membership, by referendum ballot, or special association meeting called by the Executive Committee.
3. Late Payment of Dues  
Any member whose annual dues are delinquent, and who have been dropped from the rolls of the association, may be reinstated upon payment of dues.
4. Loss of Membership  
Any member of this association may be expelled from this organization by a two-thirds vote of members present at any annual meeting.
5. Authorized Representation  
No officer or member of this association shall speak for the association in any way, unless authorized to do so by an annual or special meeting, or by the Executive Committee.
6. Suggestions  
Suggestions for the improvement of Extension agent work may be submitted to the president or any member of the Executive Committee, to be acted upon by the association at any regular or special meeting, or by referendum vote.
7. Quorum  
The majority of the members of this association shall constitute a quorum at an annual meeting. A quorum at any special meeting of the association shall consist of at least one-third of the members of the association.
8. Sponsorship to Annual National Meeting  
Four members shall be sponsored annually to attend the National Association of County Agricultural Agents annual meeting. These members shall be the president, vice-president, DSA and AA award winners. The cost of sending these individuals shall be defrayed in part by combining contributions from the association dues with those of Utah State University Extension administration. These funds will be equally divided among all four individuals up to the full cost of travel. In case of additional available funds, the money will be divided equally among other attending membership.
9. Voting  
The voting delegates will be the president-elect, or others attending as appointed by the Executive Committee.

10. NACAA  
Membership in the Utah Association of County Agricultural Agents includes membership in the National Association of County Agricultural Agents.
11. Qualification for Funding  
Extension agents that participate as delegates or receive funds from the Utah Association of County Agricultural Agents to attend a national meeting must be employed by USU Extension.
12. NACAA Scholarship Fund  
The Utah Association of County Agricultural Agents will accumulate a total of \$20 from the annual dues of each new member, over their first four years of paid membership, and contribute the same to the NACAA Scholarship Fund. Each new member may, therefore, achieve scholarship eligibility during their first membership year by making an advanced payment of \$20, but this will not reduce their yearly dues to the state association.

Administrative funding shall be used to fund the president's trip to Public Issues Leadership Development and the president-elect's funding to Joint Council Extension Professional Meeting. Full funding for both training conferences are provided. The treasurer will annually meet with the Business Manager of Extension to track and reconcile the central administrations contribution to the travel fund.

13. Terms of Committee Chairmen  
The committee chairmen shall serve at the direction of the Executive Committee and be approved by the general membership at the annual meeting.