

**Utah Forest Products Association
Minutes
April 26, 2005
Richfield, Utah**

Welcome & Introductions: Jody Gale welcomed everyone and introductions were made. Jody gave the floor to Joel Frandsen.

Joel Frandsen was pleased that we had more attendance at this formation meeting for the Utah Forest Products Association. Joel expressed that forest help is needed and UFSSL will look to the Forest Products Association to assist in the efforts for clean up of the forest. There is strength in numbers to take political action in assisting with the restoration of the forests.

Articles of Incorporation & Bylaws: The Articles of Incorporation were changed during the meeting except for legal language concerning indemnification of the board members and antitrust laws within the bylaws. Kathleen agreed to incorporate legal language to meet standards of law and the IRS code standards for a 501 (c) (4). The Assistant Attorney General will review prior to filing incorporation documents with the Department of Commerce. **The Articles and Bylaws are incorporated within these minutes officially as a transcript of the meeting.**

The Articles of Incorporation were approved subject to the membership consensus/agreement of the bylaw changes of legal language. (Motion Becky Hoyt; second by Jim Matson; approved unanimously).

Election of officers:

It was voted unanimously that the registered agent be Scott Truman, and the Utah Rural Development Council's address be the registered address.

President: The group voted by acclamation Jim Matson to be the first President of the Utah Forest Products Association.

Vice-President: Ladd Bunting was nominated by Marvin McDougal; seconded by Rebecca Hoyt; voted unanimously as Vice-President.

Secretary: Stephen Steed nominated Rebecca Hoyt; seconded by John Keeler; voted unanimously as Secretary.

Treasurer: Scott Truman nominated Kathleen McDowell; seconded by Larry Reidhead; voted unanimously as Treasurer.

Executive Committee: Motion made by Ladd Bunting; seconded by Rebecca Hoyt that (2) two additional executive committee members serve in the absence of having 2 past presidents and it passed unanimously.

A motion by Marvin McDougal that first set if officers serve 18 months during 2005-2007; second by Larry Reidhead; and passed unanimously.

Motion made by Morgan Mendenhall; seconded by Stephen Steed that Phil Sweat and Ed Coates serve as the Executive Committee members; and passed unanimously.

Scott Truman made a motion that the President, Vice-President, and the Treasurer serve as the incorporators for the Utah Forest Products Association; Ed Coates seconded; and passed unanimously.

Jim Matson suggested that he also serve as interim manager of the Association, without compensation, while still serving as the President. Marvin McDougal made a motion; seconded by Larry Reidhead and the board voted unanimously to have Jim Matson serve as interim manager without compensation.

Utah Forest Products Association Dues:

The board of directors voted unanimously to set the following schedule of annual dues for membership:

Individual Associate Member - \$25

Corporate/Institutional Associate member - \$100

Individual Regular Membership - \$100 minimum

Corporate Regular Membership - \$250 minimum; elective for \$500; or \$1,000 (if more than \$250 can be given, then the option is there.)

Articles of Incorporation & Bylaws: Articles of Incorporation and Bylaws were unanimously accepted with revisions to legally coincide with a 501(c) (4) organization. Final revisions will be transmitted via e-mail for acceptance by the Board of Directors. Kathleen will add anti-trust/indemnification clause for the Board of Directors and have the Assistant Attorney General review for accuracy. Kathleen will then mail electronically to all parties (for those individuals we have e-mail addresses) for their final approval. The Montana Forest Products Association Policy Statement on Anti-trust laws was distributed to the Board of Directors.

The President, Secretary, and Treasurer will work on coming up with a logo for the UFPA together. Rebecca Hoyt offered to set-up a website for the UFPA.

Meetings will be held on the 2nd week of the first month of the quarter, on Thursdays. Location will be set by Executive Committee with USU Extension. The first meeting will be the 14th of July, 2005 and then October 13, 2005. Jody Gale offered that other extension offices are available in other communities. If we move it around we may get more participation/membership. It was decided that July 14th we will meet up north. Jody and the Executive Committee will pick a place. Set the meeting time for lunch and meet after lunch.

Joel Frandsen announced that Doug Austin is retiring. The Utah Forest Products Association president Jim Matson will send a letter to Doug Austin congratulating him on his retirement. Doug will be sorely missed by all.

The membership wants to make sure the unroaded or roadless areas be reviewed and commented on to the Forest Service by the Association. Be specific as to location when commenting so the Forest Service can address it properly.

Jim Matson said that we will put together a conference call for the next meeting so those who cannot attend be given the opportunity to call in a conference in the meeting.

The next meeting we will have an update on the Stewardship Center and any agenda items please submit them to Jim, Kathleen, or Rebecca. In the meantime, the membership directed that we recruit, recruit, and recruit.

Meeting adjourned at 4:15 p.m.

Respectfully submitted,

/s/ Kathleen McDowell
UFPA Acting Secretary

