

# UTAH STATE UNIVERSITY EXTENSION JOB POSTING



## **Position Title**

Extension Assistant Professor and Family and Consumer Sciences/4-H Youth Agent - Uintah County

## **Department**

Cooperative Extension/Southeast Region

**Category** - Faculty

**Part-Time/Full-Time** - Full-time

**College/Unit** - Extension

**Requisition Number** - 051815

## **Position Summary**

The successful candidate will provide leadership for Family and Consumer Sciences and 4-H Youth Extension programs targeted toward adults and youths. County Extension programs are primarily based on needs and issues of the local populous. Extension agents provide educational opportunities to local clientele in a wide variety of settings such as workshops, short courses, seminars, demonstrations and one-on-one consultations. The successful candidate must have a master's degree to start as an Extension Assistant Professor with tenure-track status. Those nearing completion of a master's degree will be considered as an Extension Instructor.

## **LOCATION:**

Uintah County is in the heart of the Uintah Basin, which stretches from the Uinta Mountains to the Book Cliffs and from the Wasatch Mountains to the Western slope of the Colorado Rockies. Most of Uintah County's 30,000 people live in Vernal and its surrounding communities. Vernal is the county seat and the business hub and shopping center of the region. Other populated areas include Jensen on the Green River and several small towns on the west side, including Fort Duchesne, the headquarters for the Uintah and Ouray Indian Reservation.

The Uintah Basin offers unmatched and spectacular outdoor recreation in pristine public lands. The nearby mountains offer visitors countless alpine mountain lakes, scenic canyons and untouched wilderness. Nearby Flaming Gorge National Recreation Area is revered by water sports enthusiasts who take advantage of the Green River's world-class fishing, boating and rafting. The region is also rich in prehistory and western heritage including the world's largest Jurassic dinosaur quarry, Dinosaur National Monument, and ancient Native American rock art, with still other attractions a short drive away in neighboring Wyoming and Colorado. Communities in the area offer all the benefits of an appealing rural life style while only a few hours' drive from Salt Lake City, Provo or Grand Junction.

## **Responsibilities**

- \* Implement and direct programs that respond to local clientele needs and issues using innovative approaches that reach diverse audiences.
- \* Collaborate and form partnerships with local/state/federal agencies and other educational entities and gain a working knowledge of their programs.
- \* Communicate with and obtain input from Extension administration, Extension specialists and other Extension agents.
- \* Use advisory committees to identify local issues.

- \* Document impacts of the program.
- \* Recruit, train, organize, assist and recognize volunteers.
- \* Keep current with new information, research and teaching techniques.
- \* Respond to client requests for assistance or information.
- \* Advertise and market Extension programs.
- \* Develop a professional reputation in area of expertise.
- \* Demonstrate scholarship in Extension.
- \* Manage budgets and personnel.
- \* Seek private and public funding sources to assist in program development.
- \* Provide regular reports of Extension activities.
- \* Support the civil rights mandate of University Extension.

### **Minimum Qualifications**

- \* Master's degree is required for Extension Assistant Professor. Master's degree near completion to be hired as Extension Instructor.
- \* At least one degree in family and consumer sciences, youth development or related field.
- \* High degree of self-motivation and original thinking.
- \* Ability to work independently.
- \* Strong organizational, time and project management skills.
- \* Demonstrate good oral and written communication skills; have proficiency in the use of computers, word processing, report preparation and spread sheet programs. A writing exercise and/or oral presentation will be part of the interview process.
- \* Ability to lead and facilitate group discussion and decision making with diverse groups of people.
- \* Offer services to individuals and groups without regard to race, color, religion, sex, age, national origin or other such designations protected by law.
- \* Must be willing and able to travel in the area of responsibility including local, state and national.
- \* Must have an understanding of or experience working with 4-H programs.

### **Preferred Qualifications**

- \* Experience working with low-income and underserved audiences.
- \* Comfortable and flexible in a creative environment.
- \* Experience in public relations, scholarly activities and Extension work.
- \* Knowledge of the land-grant higher education system.
- \* Experience in supervising others.
- \* Knowledge and experience in positive youth development and teen leadership programming.
- \* Knowledge and experience in the afterschool delivery mode.
- \* Familiar with human nutrition and food safety.
- \* Familiar with family finance and debt management.
- \* Experience in working with volunteers and recruiting youth and adult leaders.
- \* Experience in adult education.
- \* Experience in youth education and 4-H programs.

The best candidate will:

- \* Demonstrate ability to be a team player.
- \* Have excellent customer service skills.
- \* Have excellent interpersonal and communication skills.

### **Special Instructions to Applicants**

Along with Online application, please attach:

1. A current resume
2. A cover letter

3. A list of the names and contact information of three professional references that are familiar with your work.
4. Transcripts (un-official electronic transcripts).

THE FINALIST WILL BE SUBJECT TO FBI AND UTAH BUREAU OF CRIMINAL IDENTIFICATION BACKGROUND CHECKS PERFORMED AS PART OF THE HIRING PROCESS.

### **Required Applicant Documents**

- Resume
- References
- Cover letter
- Transcripts

### **Optional Applicant Documents**

- Optional document 1
- Optional document 2

### **Review Date**

09-15-2009

### **Position Close Date**

Open Until Filled

### **Salary**

\$35,000 for Extension Instructor, and \$38,000 minimum for Extension Assistant Professor, plus excellent benefits.

### **Percent of Time or Hours per Week**

100 percent

### **About Utah State University**

Since its founding in 1888, Utah State University has evolved from a small, agricultural college to one that is nationally and internationally recognized for its intellectual and technological leadership in land, water, space, and life enhancement. As Utah's land-grant and space-grant institution, the university is led by President Stan L. Albrecht and has 850 faculty who provide education for more than 23,000 undergraduate and graduate students, including 7,000 in its continuing education sites located throughout Utah. USU occupies 7,000 acres, 400 of which are on campus, with more than 200 buildings, 63 of which are devoted to academics. USU also has three branch campuses and Extension offices in all of Utah's 29 counties.

With seven colleges, more than 200 majors and 130 research-related classes, Utah State can count four Goldwater Scholars and a Rhodes Scholar among its graduates in the past five years. Student-centered, hands-on learning opportunities are plentiful as Utah State attracted more than \$186 million in research revenue last year. These research dollars, along with stellar faculty mentors, have inspired more than 1,000 students to pursue their own research projects every year.

Located in the city of Logan in northern Utah's Cache Valley, Utah State is 80 miles northeast of Salt Lake City and is within a day's driving distance of six national parks. The surrounding area, including ski resorts, lakes, rivers and mountains, makes Utah State one of the finest recreational environments in the nation. The university is a place of diverse thought, where first-rate cultural offerings provided by talented professors and visiting artists benefit thousands of students and members of the community. It is a safe place that provides a unique living-learning community and is the oldest and largest public residential campus in Utah.

Utah State University is committed to providing an environment free from harassment and other forms of illegal discrimination based on race, color, religion, sex, national origin, age (40 and older), disability, and veteran's status. USU's policy also prohibits discrimination on the basis of sexual orientation in employment and academic related practices and decisions. Utah State University employees and students cannot, because of race, color, religion, sex, national origin, age, disability, or veteran's status, refuse to hire; discharge; promote; demote; terminate; discriminate in compensation; or discriminate regarding terms, privileges, or conditions of employment, against any person otherwise qualified. Employees and students also cannot discriminate in the classroom, residence halls, or in on/off campus, USU-sponsored events and activities. This publication is issued in furtherance of Cooperative Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture, Noelle E. Cockett, Vice President for Extension and Agriculture, Utah State University.