

Role Statement

UTAH STATE UNIVERSITY
January 29, 2002

1. ***Name and Title:***
Ethan Edwards
Utah State University Assistant Extension Agent

2. ***Current Assignment:***
Extension Agent, Monument County

3. ***Location:***
Utah State University Extension
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4. ***Primary Function:***
Develop and implement educational programs to help 4-H youth, agricultural producers, and families in Monument County meet their economic, physical, social, and cultural needs.

5. ***Programming Allocation:***
50% 4-H Youth Development
35% Agriculture
10% Research/Scholarship
5% Service

6. ***Equal Opportunity/Affirmative Action:***
As an employee of Utah State University Extension, it is required that all public programs which are planned, designed, developed, and offered, will serve all individuals regardless of race, color, religion, sex, national origin, age, disability, veteran's status, and sexual orientation. When individuals with disabilities request accommodation, Extension employees will make every reasonable accommodation to facilitate program participation for them. Extension programs will be designed to include serving minority and under-served groups within the assigned service areas.

Utah State University is committed to ensuring Civil Rights Laws, USDA Civil Rights requirements, and USU's Affirmative Action/Equal Opportunity Policy (#303) are implemented. Annual performance reviews for Extension employees will measure efforts undertaken to ensure implementation of these laws/policies.

7. **Responsibilities – General:**

- a. Serve as the local representative of Utah State University Monument County.
- b. Maintain a favorable image of Extension and Utah State University by offering worthwhile educational programs, materials and leadership in response to local interests and desires.
- c. Plan and coordinate Extension programs with Extension councils, 4-H councils and leaders, agricultural leaders and other groups that reflect the needs of the people of Monument County.
- d. Assist in organizing Extension councils, 4-H clubs, special interest groups and producer groups relating to program development and implementation.
- e. Provide for agricultural producers and 4-H members and leaders innovative tools and resources.
- f. Report program progress and accomplishments to University and Extension administrators, county officials, and local citizens.
- g. Coordinate University Extension effort with federal and state agency programs
- h. Support other faculty in a coordinated team approach to the total Extension program.
- i. Develop materials for scholarly publications, including journal and referred publications.
- j. Develop and facilitate funding resources for Extension programs and activities.

8. **Program Responsibilities:**

A. 4-H and Youth – 50%:

A8.1 Administratively Responsible for 4-H Staff and 4-H Programs in Monument County

Work with agents and 4-H assistants and secretaries to develop a general 4-H Advisory Council. Ensure necessary communication occurs through regular 4-H staff meetings. Develop programs and activities that strengthen 4-H leader involvement.

A8.2 4-H Leader Development

With the assistance of 4-H Advisory Councils, provide leadership, learning activities, and resources for 4-H leaders.

A8.3 4-H Councils

To provide leadership in the development of 4-H councils including, the 4-H Leader's Council, Expansion and Review Council, 4-H livestock Leader's Council, and 4-H

Horse Council. To help these councils develop educational programs that benefits the entire 4-H program in the county.

A8.4 Recruiting 4-H Leaders to lead 4-H Clubs.

With the growing public interest in the county 4-H program in Monument County, it is necessary to continually recruit dedicated and reliable 4-H leaders to assume the responsibility of teaching and encouraging youth.

A8.5 Youth Participation in Traditional 4-H Livestock Projects

Continue to provide leadership in the development of educational resources and activities that benefit over 600 4-H and FFA students that participating in the junior livestock program in Monument County.

A8.6 4-H Horse Program

With the assistance of the 4-H Horse Council, develop 4-H leaders skills through educational activities and resources. Recruit community 4-H leaders. Develop programs that encourage community clubs. Provide educational opportunities to 4-H members.

A8.7 4-H Youth Development

Continue to provide resources and activities that develop skills and recognize youth and leaders. These programs include: 4-H Talent Night, Demonstrations and Public Speaking, and 4-H Achievement Night.

B. Agriculture – 35%

B8.8 Non-Irrigated Farming

Provide useful educational material on economical methods of raising and marketing wheat, safflower, hay, and barley.

B8.9 Agricultural Marketing

Responsible for the development and implementation of programs that influence small grain and beef producers in Monument County. Worked as a team member with extension agents and specialist to provide agricultural programs that enhance the productivity and profitability of producers.

B8.10 Non-Traditional Crops

Explore the prospects of raising non-traditional crops as a source of revenue and profitability for agricultural growers in Monument County.

