

# Juab County Community Garden Guidelines & Policies

## **Definitions**

- Gardener: A participant using a Juab County Community Garden plot.
- Plot: An individual plot is sized 4' x 10', located at the Juab County Community Garden, on the north side of the Juab County Fairgrounds, approx. 450 W 50 N in Nephi.
- Administrating Agency: Utah State University (USU) Extension in Juab County.

## **Garden Area**

1. The USU Extension manager will oversee the garden operation.
2. Garden plot areas are available to residents of Juab County, Utah.
3. Individual plots are for Gardeners to use as per the following guidelines.

## **Fees and Plots**

### Fees

1. Gardener can officially work the garden, approximately May 1 or the starting date, after agreeing to follow these guidelines, and after paying the deposit, which is \$25 per year.
2. The \$25 fee must be paid by April 25th.
3. Water will be provided by Juab County via the irrigation system at each plot.

### Plots

1. Plots are assigned on a first-come/first-served basis. Gardeners from the previous year will be offered the opportunity to participate in the current year before offering the plots to the general public. Gardeners may authorize others to garden at the Gardener's assigned site, but the responsibility for the payment of fees, cleanup, and fulfillment of all other obligations set forth herein and duties at the site will be the responsibility of the Gardener whose name is assigned to the plot.
2. Plot requests are filled according to the order in which the registration forms arrive, before gardening begins in the spring, if participants are not satisfied with a plot assignment, they will be reassigned if possible or the fee will be refunded.
3. The gardener may not assign his or her designated plot to another person unless authorized by the Extension Faculty.

## **Start of Season**

### "Plant by" Rules

1. Gardener will have something planted in the plot by June 1 or call the Extension Office if an exception is needed.
2. Notify the Extension Office immediately in the event the Gardener elects to cease participation in the Community Garden. Failure to do so will disqualify the Gardener from future participation.
3. Unattended plots are assumed abandoned and will be reassigned and the deposit forfeited.
4. If the kind of plants intended to be grown in the plot must be planted later in the year, the plot must be weeded to keep it weed-free until planting. The gardener is responsible for keeping the plot free of weeds and harvesting through the end of the season or October 15th.

## Irrigation System

1. The irrigation system is comprised of PVC pipe and manual ball valves.
2. Each gardener must receive instructions from the Extension Agent before using the system.
3. During the chance of freezing temperatures, the water tap hoses need to be disconnected after each person's watering. Instruction signs will be attached to each water tap.
4. All main line valves must remain open and individual plot valves must remain closed except when irrigating individual plots.
5. The water must be shut off when leaving the garden for any reason. Do not leave it unattended.
6. Any breaks or problems with the irrigation system must be reported immediately to the Extension Faculty.

## Plot Maintenance Requirements

1. Participants must maintain individual plots (including adjacent aisles, halfway to the center, and to the fence) throughout the growing season. Plot must be maintained regularly, keeping weeds down, and maintaining the areas immediately surrounding the plot.
2. Pesticides/herbicides are forbidden unless permission is obtained from the community garden managers. When permission is given, they must be used according to the label and in a manner so there is no cross-contamination with other plots. All such chemicals must be applied manually without the use of the irrigation system.
3. Fertilizers should only be applied in the participant's plot(s).
4. Participants who do not maintain individual plots will not be eligible for a plot the following year.
5. If, for any reason (health, vacation, employment pressure), a participant is temporarily unable to maintain their plot, someone must be assigned to take care of the plot and the participant must inform the Extension office.
6. Participants must understand that if the plot is abandoned for more than 2 weeks, without having given prior notice, the gardener's plot will be considered abandoned and re-assigned.
7. Be respectful to neighbor plots. If you are planning to plant tall crops (such as sunflowers and corn), you should request to be in plots 9,10,19, or 20 due to location so that those plants do not shade another garden.
8. Plant growth and gardening activities must be contained. Any plant that protrudes into the next plot or walkway, must be trimmed back to the plot area.
9. Plots are only for annual plants.
10. Planting illegal plants is prohibited.
11. Pick up litter when you see it.
12. For your safety, only garden during daylight hours. Consider gardening in pairs.
13. Any dead plants, diseased plants, or seedy or invasive weeds are to be hauled off and disposed of properly so as not to contaminate the garden.
14. Do not apply anything to or **pick anything from another person's plot** without their expressed approval.
15. Supervise children while in the garden area.
16. Tobacco use of any kind is not allowed. Tobacco can transmit a lethal virus to tomatoes.
17. Pets, drugs (including alcohol), and fires are not allowed.
18. Report theft, vandalism, and unusual activities to the Extension office.
19. Lock the gate and shed before leaving the garden.
20. Use common courtesy, be considerate of your gardening neighbors, and ENJOY!

21. If any of the guidelines are violated, you will be contacted by phone or e-mail depending on the situation, and you may have one week to address the violation. After this period of time, if the violation has not been remedied, you may lose your gardening privileges.
22. Garden tools and other items are available for use in the storage shed. Please place all tools back where you found them. Always lock the shed after using it. If you break a tool, please notify or replace the tool.
23. Do not dispose of any chemicals or items in the shed. Please contact the Extension office if there are concerns and we will handle it.
24. If there is an emergency after hours or on weekends please contact Judy Jensen, at 623-1599

### **Unclaimed or Neglected Plots**

1. June 1 is the day gardeners can be assigned unused plots for an extra fee.
2. The gardener understands if the plot becomes unkept, the Gardener will be given two weeks' notice by phone and/or e-mail to clean up the plot. If the Gardener takes no action, the plot will be tilled in and re-assigned. Any harvested produce will be donated to the local food bank. The deposit is forfeited to pay for the cleanup.

### **End of Season**

1. Garden cleanup must be accomplished by October 15th, or the end of the garden season.
2. Clean-up means the plot is free of plant material, debris, and temporary supports, and is level and ready for tilling with all waste being hauled off. Remove anything you bring in (rocks, bricks, etc.) and anything used to hold plastic down.

Make checks out to: USU Extension

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Judy Jensen



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